

CENTRAL EMERGENCY DISPATCH COMMISSION
TRUMBULL TOWN HALL
LONG HILL CONFERENCE ROOM
MONDAY, JULY 19, 2010
5:30 P.M.

MINUTES

Members present: Kevin Mulligan, Chairman; Glenn Byrnes, Deputy Chief of Police; Brian Casey, Clerk of the Works; Barbara Crandall, Director TEMS; Michael DelVecchio, Director of Operations TEMS; Dave Bogen, CEDC Commission Member/LH Fire and District Representative; Bob Zitnay, Nichols Fire District and Alex Rauso, Fire Marshal's Office.

Members absent: John Slezak, CEDC Commission Member.

Others present: Dan Nelson, Chief of Staff; Vi Watson, Commission Chairman of Trumbull EMS and Wayne Szymt, Chairman of TRDC.

Meeting was called to order by Chairman Kevin Mulligan at 5:35 p.m.

Brian Casey read the minutes from the previous meeting of May 17, 2010.

MOTION MADE by Mike DelVecchio to accept the minutes as read and seconded by Barbara Crandall. Motion carried unanimously.

3. No public comment.
4. Special committees reports
Brian Casey stated that the milestone documents have been updated on the CEDCnet website.
5. Kevin Mulligan read recent correspondence.

Dave Bogen entered the meeting at 5:45 p.m.

6. Unfinished business

- 6.1 - Bob Zitnay stated that he has been appointed by the Town Council and will speak to his commission on continuing as a member of the CEDC.

6.2 - Glenn Byrnes stated that he does not have a draft of the report as of yet.

Dan Nelson stated that the a governance model has been created with a Board of Directors to include the three towns with Trumbull having 5 representatives, Monroe 3 representatives and Easton 2 representatives.

The cost configuration is as follows:

- 50% - cost sharing based on call volume
- 50% - population of each town.

Dan Nelson also stated that this information would be sent to Peter Oliver to incorporate into the Regional Dispatch Center report.

MOTION MADE by Brian Casey to accept Dan Nelson's presentation and seconded by Michael DelVecchio. Motion carried unanimously.

6.3 - Dan Nelson stated that there was a meeting regarding the PD radio tower with a citizen representative and T-Mobile.

MOTION MADE by Dave Bogen to accept Dan Nelson's presentation and seconded by Brian Casey. Motion carried unanimously.

6.4 - Brian Casey stated that the state launched an alert program called CTalert.gov. The town is in the process of removing the Reverse 911 and is encouraging citizens to sign up for the CTalert.gov program.

MOTION MADE by Michael DelVecchio to accept Brian Casey's presentation and seconded by Glenn Byrnes. Motion carried unanimously.

6.5 Wayne Szymt stated that he would provide the following:

- April and May 2010 minutes from TRDC
- Monthly statistical reports
- Proposed budget report for the fiscal year 2010/2011
- Future goals and milestones for the next fiscal year
- Written summary of formal complaints and/or compliments
- JHPC (Joint Hospital Planning Council)
- Certified QA Manager.

MOTION MADE by Michael DelVecchio to accept Brian Casey's presentation and seconded by Glenn Byrnes. Motion carried unanimously.

6.6 – Brian Casey stated that the Review of Draft information will be integrated into the CEDCnet website.

MOTION MADE by Barbara Crandall to accept Brian Casey's presentation and seconded by Michael DelVecchio. Motion carried unanimously.

Alex Rauso left the meeting at 6:00 p.m.

6.7 – Barbara Crandall stated the JHPC (Joint Hospital Planning Council) status is still open.

Wayne Szymt stated that he will pull the QA policy and audit.

MOTION MADE by Dave Bogen to accept the presentations by Barbara Crandall and Wayne Szymt and seconded by Brian Casey. Motion carried unanimously.

6.8 Kevin Mulligan stated that he attended a meeting with counsels from TRDC and the Town of Trumbull and that a written agreement has been drawn which has designated the CEDC as the governing body and that the TRDC must comply with the CEDC.

MOTION MADE by Dave Bogen to accept the presentation by Kevin Mulligan and seconded by Barbara Crandall. Motion carried unanimously.

6.9 - Dan Nelson received verbal communication that the town has been granted \$300,000 to use for the regional dispatch center.

MOTION MADE by Glenn Byrnes to accept the presentation by Dan Nelson and seconded by Barbara Crandall. Motion carried unanimously.

6.10- Kevin Mulligan stated that the proposed legislation regarding PSAP consolidation General Assembly Bill #312 has been vetoed by the Governor.

MOTION MADE by Brian Casey to accept the presentation by Kevin Mulligan and seconded by Glenn Byrnes. Motion carried unanimously.

6.12 – Discussion regarding PSAP timeline has been discussed.

7.0 - New business:

Glenn Byrnes stated that the RDC has the sign-off on training and certifications and all should be completed in the next few months.

Kevin Mulligan stated that some of the minutes are not on the town website.

Christina Pereiro, CEDC Clerk stated that she will check with the Technology Department on the status.

Brian Casey stated that a cable has been installed to transmit E911 and mobile phones into the PSAP and that this will be an ongoing project.

Michael DelVecchio stated that he attended an Emergency Management meeting and that the TRDC was designated as a task force for fire services.

Kevin Mulligan stated that this was only for inventory of equipment available in case of emergency.

Kevin Mulligan distributed copies of a memorandum of understanding to all members of the meeting.

MOTION MADE to adjourn by Barbara Crandall and seconded by Brian Casey.
Motion carried unanimously.

Meeting adjourned at 6:37 p.m.

Respectfully submitted by,

Christina L. Pereiro
Clerk